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Slaughterman Licence SOP # 01

Dated 12<sup>th</sup> September 2014

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## SOP for Licensing of Halal Slaughterman

	<b>Prepared by</b>	<b>Reviewed by</b>	<b>Approved by</b>
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**Objective**

To ensure adherence of the protocols and quality standards of Halal slaughtering .This is for everyone involved with the slaughtering of animals in slaughterhouse. It explains the procedure for obtaining the licence of Halal Slaughterman.

**Abbreviations Used:**

SH = Slaughter House

PHDA = Punjab Halal Development Agency

TMA = Tehsil/Town Municipal Administration

SOP= Standard Operating Procedure

**Procedure:**

- Application on the prescribed form to be submitted to PHDA through the relevant TMA along with the prescribed fee and an appropriate medical fitness certificate.
- No person other than the butcher or the flayer or their staff licensed by the concerned Union Council and having a medical fitness certificate (issued by the Medical Superintendent of the concerned District Head Quarter Hospital certifying that the applicants are not suffering from any skin or contagious disease) shall be allowed to slaughter and dress any animal at the slaughterhouse.
- The unsuccessful applicants are eligible to re- apply after fulfillment of codal formalities.
- The licensed butchers and flayers shall use the special flaying knives as approved by the in-charge of slaughterhouse / veterinary officer.
- A person disobeying the provisions of the bye-laws shall be removed from the slaughterhouse premises under the directions of the in-charge of slaughterhouse / veterinary officer.
- The TMA/PHDA may, from time to time, issue necessary instructions in respect of sanitation and other matters connected with the affairs of the Slaughterman.
- Non- refundable Fee payable to PHDA for obtaining Licence of Halal Slaughterman is given below:

i	Fresh Applicants	Rs. 500/=
ii	Repeat Applicants	Rs. 500/=
iii	Annual Renewal	Rs. 300/=
iv	Duplicate Licence Fee	Rs. 300/=



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- PHDA shall provide the guidebook elaborating the Halal Slaughtering procedure and the basic eligibility criteria for a Halal Slaughterman.
- The relevant TMA shall ensure the presence of applicants at the agreed time & venue and shall facilitate PHDA officials in the assessment process of the candidates/applicants.
- The following committee shall conduct the candidates' assessment for Licensing :
  - TMA Representative
  - Local Shariah Scholar (Mufti) nominated by the PHDA
  - PHDA Representative
- The assessment committee shall examine the applicant to find out that he possess knowledge of requisite Shariah principles and is a practising Muslim.
- After the assessment the committee shall recommend the suitable candidates and the licence of halal slaughterman shall be issued after getting final approval from the Chairman, PHDA.
- No person shall create any disturbance or nuisance in the slaughterhouse premises at any time specially during the carrying out of the assessment process.
- PHDA reserve the right to visit & inspect the abattoirs to ensure that the slaughtering is being performed by the licenced Halal slaughterman.
- Licence should be liable to be cancelled in case licensee is found to have suffered any hazard/contagious disease during the period of licence.
- The Licensee slaughterman shall undertake to attend and participate in the training programs of PHDA as and when required.
- Theses SOPs are subject to revision from time to time on need basis.